



Title: Nature Education Teacher
Reports to: Family Programs Coordinator
Classification: Part-Time Non-Exempt (Hourly) **Compensation:** \$18 per hour

Background:

The Garfield Park Conservatory Alliance (GPCA or the Alliance) was incorporated in 1998 as a private, non-profit organization committed to the restoration and revitalization of the Garfield Park Conservatory. While the Conservatory is owned and operated by the Chicago Park District, the Alliance is responsible for developing and funding quality education programs and events, promoting community engagement and enhancing visitor services. In its 20+ years, *the Alliance has facilitated exponential growth at the Conservatory, offering 450 public programs annually and welcoming over 290,000 visitors in 2022 -including nearly 10,000 school children.*

Summary:

The Nature Education Teacher is a part-time position. Primary responsibilities are to 1) facilitate lesson-based family educational activities; 2) facilitate unstructured nature-based play with young children; and 3) assist with program preparation and material organization. Shifts on Saturdays & Sundays 10:00-3:00 pm, Wednesdays 3:30-7:30 pm, Thursdays and Fridays 9:00-2:00 pm. Each NET will work 4 out of 5 shifts a week, for a total of 20 hours per week.

Principal Job Duties and Responsibilities:

- Facilitate Early Childhood and Family Nature Education Programming
– includes leading lessons, read alouds and participating in unstructured play.
- Assist in maintaining upkeep in nature play spaces, (Play & Grow, Children's Garden, Child Wild).

- Work closely with Family Program Coordinator to prepare materials for programming and special events.
- Work with department staff in the preparation, facilitation and clean-up of special event-based activities as needed.
- Lead school field trip group orientations and assist School & Camps Program Coordinator with school workshops and tours
- Positively represent Skills to Succeed
 - Uphold Conservatory Values
 - Follow Conservatory policy and procedures
 - Communicate positively and clearly with your supervisor and coworkers
 - Meet established timelines and deadlines
 - Maintain satisfactory attendance to meetings and Conservatory functions
 - Complete duties assigned by supervisor or designee
- Other duties as assigned.

Qualifications:

- Applicant must have at least 2 years of direct work with early childhood audiences and a demonstrated ability to be an effective facilitator for small and large groups.
- Applicant must have excellent interpersonal skills, strong oral communication and organizational skills; must be a strong charismatic face for our organization.
- Applicant must enjoy and excel at direct service, and be able to meet the diverse needs of our visitors.
- Applicant must have an interest in and enthusiasm for community empowerment, education and early childhood education.
- Applicant must have an interest in and experience with nature, plants, gardening, and the environment.
- Applicant must have an undergraduate degree
- Experience at child-care centers as well as museum programs a plus.
- Spanish language fluency a plus.

To Apply:

Email Jam Doughty, Family Programs Coordinator,
jdoughty@garfieldpark.org, a cover letter and resume by November
18, 2023.